附件2

应聘登记表

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| **工作期望** | | | | | | | | | | | |  | | | | | | | | | | | 照片 | |
| 申请职位 | | |  | | 申请部门 | | | | | | | | |  | | | | | | | | |
| 工作性质 | | | □长期工作 □短期工作 □其他 | | | | | | | | | | | | | | | | | | | |
| 期望薪金范围 | | |  | | 可上岗日期 | | | | | | | | |  | | | | | | | | |
| 推荐人（如没有填无） | | |  | | 是否同意工作岗位调动 | | | | | | | | |  | | | | | | | | |
| **个人资料** | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓 名 | |  | | | 性 别 | | | | | | | | |  | | | 年 龄 | | | | | | |  | |
| 出生日期 | |  | | | 政治面貌 | | | | | | | | |  | | | 入党时间 | | | | | | |  | |
| 第一学历 | |  | | | 毕业院校 | | | | | | | | |  | | | 专 业 | | | | | | |  | |
| 最高学历 | |  | | | 毕业院校 | | | | | | | | |  | | | 专 业 | | | | | | |  | |
| 是否服兵役 | |  | | | 户口性质 | | | | | | | | |  | | | 婚姻状况 | | | | | | |  | |
| 参加工作时间 | |  | | | 身份证号码 | | | | | | | | |  | | | | | | | | | | |
| 籍 贯 | |  | | | | | | | | | 现居住地 | | |  | | | | | | | | | | |
| 个人电话 | |  | | | | 紧急联系人电话 | | | | |  | | | | 与紧急联系人关系 | | | | | | | |  | |
| 招聘信息来源 | | □报纸 □网络 □现场 □校园 □猎头 □员工介绍 □其他 | | | | | | | | | | | | | | | | | | | | | | |
| **业务专长** | | | | | | | | | | | | | | | | | | | | | | | | |
| 专业技能 | |  | | | | | | | | | | | | | | | | | | | | | | |
| 所获证书 | |  | | | | | | | | | | | | 个人兴趣及爱好 | | | | |  | | | | | |
| 工作业绩与研究成果 | |  | | | | | | | | | | | | | | | | | | | | | | |
| **家庭背景** | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓 名 | | 关 系 | | | 身份证号 | | | | | 工作单位 | | | | 地 址 | | | | | | 联系电话 | | | | |
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| 在本公司有无直系或旁系亲属 | | | | |  | | | 姓 名 | | | | |  | | | 与本人关系 | | | | | |  | | |
| **教育背景**（自申请人最高学历开始填写） | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | | 毕业院校及名称 | | | | | | | | | | 所获证书、文凭、学位 | | | | | | | 专 业 | | | |
| 年/月 | 年/月 | | |
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| **工作经历**（自申请人最近的工作履历开始填写） | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | 工作单位 | | | 职 务 | | | | 最后薪资 | | | | | 离职原因 | | | 证明人 | | | | | | | 证明人联系电话 | |
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| **求职者声明** | | | | | | | | | | | | | | | | | | | | | | | | |
| 申请人声明在《应聘登记表》内所填写各项资料均真实有效。申请人如提供资料及相关证明文件或证书不属实或造假，本人的申请将被撤销，即使本人已受聘，本人亦将被公司无条件解雇，一切后果由本人承担。 | | | | | | | | | | | | | | | | | | | | | | | | |
| **申请人签字：** | | | | | | |  | | | | | | | **日 期：** | | | |  | | | | | | |